

CONNECTICUT VALLEY HOSPITAL OPERATIONAL PROCEDURE MANUAL

SECTION III:	STRUCTURES WITH FUNCTIONS
CHAPTER 12.c:	Rehabilitative Services
PROCEDURE 12.c.7:	Chaplaincy Services
REVISED:	11/97; 02/06/07; 03/15/10; 09/28/15; Reviewed 06/18; 11/16/18
Governing Body Approval:	10/08/15; 11/19/18(<i>electronic vote</i>)

PURPOSE:

Connecticut Valley Hospital (CVH) recognizes the importance of religion and spirituality. To meet the religious, pastoral, and spiritual needs of patients, families, and staff clinically trained members of the chaplaincy staff provide a comprehensive array of Chaplaincy Services at CVH.

PROCEDURE:

1. *Pastoral care and Visitation* – Visitation of patients may be at the discretion of the Chaplain or at the request of the patient, hospital staff, community clergy, or concerned relatives or friends.
2. *Assessment/Evaluation Process* – Each Chaplain/patient encounter presents an opportunity to evaluate a patient's religious, spiritual, and pastoral needs. Members of the treating staff may request a specific spiritual assessment/consultation.
3. *Referral Process* – A request for continued Chaplaincy Services may be made at any time during hospitalization.
4. *Community Clergy* – Community-based clergy are encouraged to visit their patient-congregant, and patients are encouraged to maintain contact with their community religious affiliation. Chaplaincy Services is responsible for ensuring that patient requests for specific ministries are met either by staff, chaplains, the patient's own clergy, or by arrangement with local community clergy.
5. *Organized Religious Service* - Religious Services are scheduled and made available to the hospital community in inpatient buildings and the Yerbury Chapel. A monthly schedule is distributed hospital-wide.